## SARAWAK BANK EMPLOYEES' UNION

## MANAGEMENT HANDBOOK

## 28<sup>TH</sup> EDITION 2025/2026

## **CONTENTS**

- 1. INTRODUCTION
- 2. MANAGEMENT / ORGANISATION CHART
- 3. BUDGET & AUDIT
- 4. PROGRAMME OF ACTIVITIES
- 5. EDUCATION
- 6. SOCIAL WELFARE/WOMEN
- 7. ORGANISING
- 8. VALUE ADDED SERVICES INSURANCE
- 9. VALUE ADDED SERVICES RETREAT
- 10. WORKSHOP DOCUMENTATION